



your
logo
here

Be on Easy Street! Pay your council tax by Direct Debit



Be like the Smart family and pay your Council Tax the easy way by Direct Debit.

You'll spread the cost over X months and you'll enjoy the peace of mind of never being late to pay!



EASY STREET

- Set up a Direct Debit with your bank and payments are made automatically but you stay in control – it can be cancelled any time
- Everything's protected by the Direct Debit Guarantee – you'll get a full refund from your bank if there's a mistake
- You can trust Direct Debit to be totally secure – so just relax and enjoy the way it frees up your time

To pay the Smart way, visit
www.yoururlthere.co.uk

or call us on
0800 yournumber now.



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send to:
AN Company, Any Street, Any Town, Anywhere.

Name and full postal address of your bank or building society

To: The Manager	Bank/building society
Address	
Postcode	

Name(s) of account holders(s)

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Bank/building society account number

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Branch sort code

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Service user number

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Council tax reference

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Instruction to your bank or building society

Please pay (AN Company) Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with (AN Company) and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date

DDI8



Banks and building societies may not accept Direct Debit Instructions for some types of account.

This Guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit (AN Company) will notify you X working days in advance of your account being debited or as otherwise agreed. If you request (AN Company) to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by (AN Company) or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when (AN Company) asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.