

**A N Company**  
Logo or name



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form and send it to:  
**AN Company, Any Street, Any Town, Anywhere.**  
Name and full postal address of your Bank or Building Society

Service user number

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To: The Manager

Bank/building society

Address


Postcode

Name(s) of Account Holder(s)

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Bank/Building Society account number

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Branch Sort Code

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Reference

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### Instruction to your Bank or Building Society

Please pay **(A N Company)** Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with **(A N Company)** and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)


Date

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Banks and Building Societies may not accept Direct Debit Instructions for some types of account.